



**RICE LAKE AREA SCHOOL DISTRICT
30 Phipps Avenue
Rice Lake, WI 54868**

**BOARD OF EDUCATION
DISTRICT ADMINISTRATOR OBSERVATION COMMITTEE**

**Board Room at Administration Building
Tuesday, November 1, 2022
4:45 PM**

MINUTES

- I. CALL TO ORDER:** Steve Bowman called the meeting to order at 4:45 p.m.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Phil Henkel, Dianne Koser
Absent- NA
Others Present- NA
- III. STATEMENT OF NOTICE:** Communications and public notice of the meeting, as required by Section 19.84 of the Wisconsin Statutes, had been properly given by District Administrator Drost.
- IV. APPROVE MEETING MINUTES FROM WEDNESDAY, JULY 6, 2022 [action]:** Phil Henkel and Dianne Koser motioned to approve the regular session meeting minutes from Wednesday, July 6, 2022. All present voting yes. Motion approved.
- V. DESIGNATION OF COMMITTEE CHAIRPERSON [action]:** Phil Henkel and Dianne Koser motioned to nominate Steve Bowman as the committee chairperson. All present voting yes. Motion approved. Steve Bowman is the committee chairperson.
- VI. CLOSED SESSION:** Don Cuskey and Phil Henkel motioned to move into Closed Session to discuss the District Administrator evaluation. All present voting yes. Motion approved. The meeting was moved into Closed Session at 4:50 p.m.
- VII. OPEN SESSION:** Dianne Koser and Phil Henkel motioned to reconvene into Open Session. All present voting yes. Approved. The meeting was moved into open session at 5:45 p.m. No action was taken.
- VIII. ADJOURNMENT:** Meeting adjourned at 5:46 p.m.

Minutes submitted by Steve Bowman.